

SCHOOL EVALUATION FORM

GUNOTSAV - 2017

ANSWER
SHEET NO.

District :-

Block :-

Cluster :-

School Code :-

School Name :-

Date :-

/ 09 / 2017

Indicator	Excellent	Very Good	Good	Satisfactory	Poor	Very Poor
Marking	5	4	3	2	1	0
1 Morning Assembly (as per observation).	5	4	3	2	1	0
2 Singing of Jatiya Sangeet by standing in rows just before the end of school hours as per observation.	5	4	3	2	1	0
3 Observation of important National and International days as per the academic year 2017 (as per school record, interaction with children, parents, SMC etc.).	5	4	3	2	1	0
4 Organisation of Annual School week/Sports as per school record, interaction with children, parents, SMC etc.).	5	4	3	2	1	0
5 Conduct Art Education classes for both visual and performing art as per academic calendar, 2017 (as per school record).	5	4	3	2	1	0
6 Use of Library book by students of the school (as per record and interaction with students.)	5	4	3	2	1	0
7 Student Parliament (as per school record, Interaction with children & Teachers).	5	4	3	2	1	0
8 Plantation (As per observation, interaction with children, teachers, community members, record of Academic Session, 2017).	5	4	3	2	1	0
9 Conduct and evaluation of Health & Physical Education classes (for LP level atleast one period everyday, in each class; for UP atleast 2/3 period in a week) as per record of academic session, 2017.	5	4	3	2	1	0
10 Personal and Social Skills of children-regularity, punctuality, sharing, emotional control etc.	5	4	3	2	1	0
11 Toilets Facility (as per observation).	5	4	3	2	1	0
12 Safe Drinking Water facility (as per observation).	5	4	3	2	1	0
13 Class Rooms (as per observation).	5	4	3	2	1	0
14 School premise safety, security, inclusive & hygienic (as per observation).	5	4	3	2	1	0
15 Availability and use of facilities Electricity, Computer etc. (as per observation, record & interaction with Teachers).	5	4	3	2	1	0
16 Preparedness for Disaster Management (as per observation & record).	5	4	3	2	1	0
17 Mid - Day Meal (MDM) (as per observation).	5	4	3	2	1	0
18 Participation of School Management Committee in school activities.	5	4	3	2	1	0
19 SMC meeting Frequency as per record and observation for academic session 2017.	5	4	3	2	1	0
20 Monitoring of school functioning by SMC (as per record and observation).	5	4	3	2	1	0
21 Conducting Social Audit (as per record, observation and interaction), 2016-17.	5	4	3	2	1	0
22 Summer Camp as per record.	5	4	3	2	1	0
23 Community Contribution (as per record, observation).	5	4	3	2	1	0
24 Teaching-learning process.	5	4	3	2	1	0

Signature of
External Evaluator

School Evaluation Form

For Serial Number 1 to 24 (Except 7) One Mark is to be given for each Descriptor. For Serial Number 7, any 5 of the 6 Descriptors may be calculated for the purpose. However in Serial Number 7, A & E are mandatory.

	<u>Indicator</u>	<u>Descriptor</u>
1		
2		
3		
4		A. Organised B. Record maintained C. Maximum student participated D. Community participated E. Organised open meeting for distribution of prizes
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14	School premise safety, security, inclusive & hygienic (as per observation).	A. Availability of garbage bin/garbage pit B. Availability of adequate number of utensils for cooking C. There is safe storage of food grains D. There is seat arrangement for serving MDM E. Provision of soap & detergent powder for use by students before and after taking meal and cleaning of utensils by staff
15	Availability and use of facilities Electricity, Computer etc. (as per observation, record & interaction with Teachers).	A. Electricity is available both internal (internal wiring) & external (power energisation) B. Only internal wiring is available C. Computer facility is available D. Teachers are computer literate E. Children are familiar with computer operation
16	Preparedness for Disaster Management (as per observation & record).	A. Disaster Management Plan is available in the school B. Emergency numbers are available in the school C. Mock drill practice D. First Aid facilities are available E. Fire extinguisher is functional
17	Mid - Day Meal (MDM) (as per observation).	A. Participate in Enrolment drive (as per record & Interaction with SMC / Community / Teachers) B. Participate in morning assembly (as per observation) C. Participation in observation of various days D. Assist in cooking and serving MDM (as per observation) E. Preparation of School Development Plan (as per interaction with SMC)
18	Participation of School Management Committee in school activities.	A. Upto 7 numbers of meeting held (10), proceeding maintained. B. Upto 6 numbers of meeting held, proceeding maintained C. Upto 5 numbers of meeting held, proceeding not maintained regularly D. Upto 4 numbers of meeting held, proceeding not maintained regularly E. Upto 3 numbers of meeting held, proceeding maintained F. Upto 2 numbers of meeting held, proceeding not maintained -0
19	SMC meeting Frequency as per record and observation for academic session 2017.	A. Utilisation of Grants B. Hygienic Practices (School campus, Drinking water, Toilets etc.) C. Monitor the attendance of student and teacher D. Functionality of Mother Group / Saturday Club / Student Parliament E. Implementation of Special Training Intervention.
20	Monitoring of school functioning by SMC (as per record and observation).	A. Social Audit is conducted B. Participated in the social audit process C. Analysis of the findings of the social audit is done D. Attended sharing meeting on finding of social audit E. Action is taken as per suggestion of social audit report
21	Conducting Social Audit (as per record, observation and interaction), 2016-17.	A. 9 - 10 days B. 7 - 8 days C. 6 - 5 days D. 4 - 3 days E. 1 - 2 day F. Not organised - 0
22	Summer Camp as per record.	A. Provide Materials Support like Desk Benches, Chalk Board, Utensils, Boundary wall, Filter, Class/Office room, sport materials etc. (mark is to be given even in case of one contribution) B. Provide support in class transaction C. Provide reference/story books etc. D. Regular and smooth implementation of MDM E. Provide special attention to children belonging to Disadvantaged Group & Weaker section.
23	Community Contribution (as per record, observation).	A. Monitors evaluation conducted by school B. Monitors/ensures the proper use of school timing C. Monitors children's performance in curricular and co-curricular areas D. Assists in preparation of Teaching Learning materials E. Helps during remedial teaching.
24	Teaching-learning process.	