



Gunotsav : Assam 2017



General Guideline & Administrative Guideline [Phase II & III]

**Education (Elementary) Department
Government of Assam
Dispur, Guwahati-781006**

GUNOTSAV DISTRICTS [PHASE – II & III]

#	Phase - II Gunotsav Districts	Schedule of Gunotsav (Phase – II)	#	Phase - III Gunotsav Districts	Schedule of Gunotsav (Phase – III)
1	Bongai gaon	<p align="center">19th, 20th, 21st & 22nd September, 2017</p>	1	Baksa	<p align="center">6th, 7th, 8th & 9th November, 2017</p>
2	Cachar		2	Biswanath	
3	Charaideu		3	Darrang	
4	Dima Hasao		4	Dhubri	
5	Jorhat		5	Dhemaji	
6	Kamrup [Rural]		6	Goalpara	
7	Karbi Anglong		7	Golaghat	
8	Kokrajhar		8	Hojai	
9	Nagaon		9	Karimganj	
10	Sivasagar		10	Majuli	
11	Tinsukia		11	Nalbari	
12	Udalguri		12	Sonitpur	
			13	South Salmara Mancachar	

PART - A

GENERAL GUIDELINE

INTRODUCTION :

The RTE Act, 2009 provides the Constitutional Right to Education to every child aged between 6 to 14 years thereby guaranteeing the Right to Elementary Education. Section 29 of the Right to Education Act, 2009 mandates that every child in India aged 6 to 14 years has the constitutional right to receive quality, inclusive and child friendly education. Drawing from the mandate of the Act, increased focus is being laid on quality education at elementary level which is the foundation of learning among children. The issues of access, retention, equitable participation by various social groups, infrastructure etc have been addressed to a great extent after launching of Sarba Siksa Abhiyan Mission. The RTE Act provides a ripe platform to reach the unreached, with specific provisions for disadvantaged groups, such as child labourers, migrant children, children with special needs, or those who have a “disadvantage owing to social, cultural, economic, geographical, linguistic, gender or such other factor.” The Goal – IV of Sustainable Development Goal (SDG) has also emphasized on ensuring that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes by 2030. Therefore, quality is the thrust area for Education Department which requires concerted effort from all end.

Over the years, various initiatives have been taken for bringing about improved Learning Outcomes. These include development of textbook in the line of NCF, 2005 , implementation of activity based learning, providing training to teachers, engagement of qualified teachers etc. Now, there is an urgent need to focus on assessing the learning outcomes, thereby, identifying the learning gaps objectively and providing necessary remedial measures.

The RTE Act also prescribes Comprehensive and Continuous Evaluation (CCE) of child’s understanding of knowledge and his or her ability to apply the same. **The National Curriculum Framework, 2005 (NCF-2005)** proposed examination reforms to reduce stress on children and make evaluation comprehensive and regular. **The National Policy on Education, 1986** has also stated that Continuous and Comprehensive Evaluation should incorporate both scholastic and non-scholastic aspects of evaluation spread over the total span of instructional time. The present evaluation system is being done in the line of CCE. CCE is a system of keeping continuous track of the growth and development of a child in respect of curricular and co curricular areas. This is a very vital exercise as it not only evaluates the performance of the child but also seeks to facilitate the teacher to understand the ways to teach a child. If the mode of teaching is not corrected based on the learning gaps identified then learning outcomes would continue to remain poor. Therefore, Evaluation and Remedial Teaching are integral part of CCE. However, the implementation of CCE is not being done at the desired level and there is no way to understand its functioning due to lack of any monitoring exercise to assess its implementation at school level. Major constraints regarding implementation of CCE are as follows:

- Lack of clarity amongst most of the teachers regarding the philosophy of CCE and implementation of the same in true spirit.
- Teachers view that CCE cannot be implemented properly as it is complex to understand and implement and more so in schools having high enrolment.
- Remedial measures are ad-hoc if any ,but mostly not taken even after identification of learning gaps of children after evaluation.
- Record keeping which is one of the major components of CCE is viewed by majority of teachers as a burden.
- As the whole process of evaluation is internal, it is difficult to ensure whether proper assessment of learning outcomes of children is done and learning gap is identified. Necessary course correction based on the performance of the child is therefore not happening in most schools.

In this backdrop, it is planned to implement Gunotsav in the state of Assam in the line of Gunotsav being implemented in the state of Gujarat which has been identified as one of the best practices in 12th Five Year Plan. This is a convergence exercise involving State Government of Assam, SSA, SCERT and Directorate of Elementary Education.

Initially, eight districts have been planned to be covered under Gunotsav in the 1st phase through which comprehensive report card would be provided to each child from Class II-VIII and a report card

to each school against various indicators. It is expected to track the performance of every child, individual learning gap and for devising of remedial measures to be taken for improvement through this initiative. It will also help to design need based planning of training of teachers, improving overall performance of children and to take holistic approach for improvement of the school.

The State Govt. of Gujarat under the strong and dynamic leadership of the then Hon'ble Chief Minister and present Prime Minister Shri Narendra Modi launched a programme called 'Gunotsav', or 'Celebrating Quality' in the year 2009. Gunotsav is an accountability framework for improving quality of primary education which includes learning outcomes of children along with co-scholastic activities and use of resources including community participation. In Gunotsav Hon'ble Chief Minister, Education Minister, Ministers of other Departments, IAS, IPS, IFS and other Grade-I & II officers visit the schools to assess the performance of students as well as other indicators of the school. Their observation and views/comments are taken into consideration while framing policies/strategies in respect of elementary education. The exercise is still continuing in Gujarat as it has brought about the following qualitative changes in elementary education:

- Tracking of continuation of education upto elementary level and learning level upto class VIII of each child.
- Holistic diagnosis of school for better performance.
- Greater participation of stakeholder for achieving quality outcomes.
- Awareness has been generated amongst functionaries of all department on importance of quality education at elementary level.
- Dropout rate has decreased.
- Teachers' accountability has increased.

Seeing the positive change in the field of elementary education, the model has been adopted by states like Madhya Pradesh, Rajasthan, Bihar, Odisha, Hariyana. Gunotsav has also been considered as one of the best practices of India in the 12th Five Year Plan Document.

The State Govt. of Assam is seriously concerned about ensuring quality elementary education to all children and to improve the state position in the National ranking. From the learning experience of Gunotsav of Gujarat, State Govt has taken the decision to initiate similar kind of assessment exercise in the state from academic year, 2017. Hon'ble Minister Education has already announced the implementation of the programme in his budget speech.

Quality of education is one of the priorities of the State Government. To improve the quality of education being imparted to the children and thereby to re-instate faith in the Govt. educational system amongst the public, the State Government has started implementation of "**Gunotsav-Celebrating Quality**", a programme to objectively promote "Quality" at elementary level through identification of learning gaps and designing effective / fruitful strategies for remedial education. The 1st phase of the programme has already been successfully conducted in 8 districts of the State from 4th to 7th April, 2017 with full cooperation from all concerned. The programme has been welcomed and well appreciated by parents/guardians, teachers, community members, Educational Administrators, External Evaluators who are from various Departments of the State Government and Academicians of the State. Positive change in the mindset of all concerned has also been witnessed, which will go a long way towards improving the quality of education in the State. Taking upon the feedback and considering importance of the programme, it has been planned to cover the remaining 25 districts in two phases i.e. **Phase-II in September, 2017 [Kamrup (Rural), Dima hasao, Bongaigaon, Cachar, Charaideo, Jorhat, Karbi Anglong, Kokrajhar, Nagaon, Sivassagar, Tinsukia and Udalguri]** and **Phase-III in November, 2017 [Majuli, Dhubri, Baksa, Darrang, Dhemaji, Biswanath, Goalpara, Golaghat, Hojai, Karimganj, Nalbari, Sonitpur and South Salmara Mankachar]**. The tentative dates for the two phases will be: **Phase II : from 19th to 22nd September, 2017** and **Phase III: from 6th to 9th November, 2017**.

Goal: Ensuring quality elementary education with improved learning outcome.

Objective:

The programme will be undertaken with the following objectives:

1. To assess each child as mandated under CCE to identify learning gaps.
2. To indicate learning gaps and to design effective strategies to meet up these gaps.
3. To ensure learning enhancement and achievement of learning outcomes by all children at elementary level.

4. To assess the performance of schools on areas viz. scholastic, co-scholastic, availability and utilization of infrastructure, community participation etc.
5. To ensure greater participation of all stakeholder starting from teachers, students, administrators, communities and enhance accountability among them for quality education.
6. To support the school and education system to improve the quality of education and ensure better functioning of schools.

Rationale:

Though issues of access and retention have been addressed to a great extent, several challenges continue to affect student learning outcomes in the state including poor attendance of teachers, lack of on-site academic support for teachers and headmasters, and poor performance management. Moreover, factors contributing to girls’ exclusion from education include: social and parochial attitude to girls’ education and inescapable poverty keeping girls at home. These factors have affected the quality of education in the state. This programme aims to address these issues and ensure improvement in Quality of Education in Elementary sector.

A brief overview of the educational scenario at the elementary level in the state of Assam is depicted as follows:

- The state’s standing in the Education Development Index (EDI) in the country is 33 as per flash data, 2014-15.
- Drop Out rate is 15.4% at LP & 10.5% at UP level as per U-DISE data 2015-16.
- The % of Out of School Children is 1.91%.

Performance of children as per State Level Achievement Survey , 2015-16 conducted by SCERT in 14 districts is (Mean score):

Class	Language-1	Maths	Environmental Studies(EVS)	Science	Social Science
III	55%	57%	52%		
V	61%	53%	51%		
VIII	58%	38%		45%	44%

All these indicators point towards the need of taking special care for improving quality of education and enhancing learning level of students. Efforts will be required not only from education department but from other depts. as well for ensuring the same.

In this backdrop, the state government shall implement Gunotsav.

Expected outcome:

This exercise is expected to-

- Track academic performance of each child across all subjects throughout the elementary cycle.
- Indicate learning gaps of child.
- Design and implement remedial strategies based on the identified learning gaps.
- Enhance learning of students through timely regular feedback and support and bring about improved learning outcomes.
- Increase retention rate and reduce dropout rate.
- Generate awareness and greater participation among all stakeholders.
- Ensure better school functioning.

Scope of Gunotsav:

Districts: *Phase-II in September, 2017 [Kamrup (Rural), Dima hasao, Bongaigaon, Cachar, Charaideo, Jorhat, Karbi Anglong, Kokrajhar, Nagaon, Sivassagar, Tinsukia and Udalguri] and Phase-III in November, 2017 [Majuli, Dhubri, Baksa, Darrang, Dhemaji, Biswanath, Goalpara, Golaghat, Hojai, Karimganj, Nalbari, Sonitpur and South Salmara Mankachar].*

School: The assessment will be conducted in Govt./Prov/Tea Garden Managed/Composite Schools(elementary level).

Medium: Gunotsav will be conducted in all medium of schools.

Class: Class-II to VIII will be covered in the Gunotsav.

Coverage of Schools will be as follows:

Phase - II Districts

#	Districts	Number of Schools
1	BONGAIGAON	1073
2	CACHAR	2476
3	CHARAIDEO	844
4	DIMA HASAO	936
5	JORHAT	1583
6	KAMRUP-RURAL	2391
7	KARBI ANGLONG	1377
8	KOKRAJHAR	1819
9	NAGAON	2351
10	SIBSAGAR	1557
11	TINSUKIA	1468
12	UDALGURI	1424
	Total	19299

Phase - III Districts

#	Districts	Number of Schools
1	BAKSA	1887
2	BISWANATH	1138
3	DARRANG	1311
4	DHEMAJI	1558
5	DHUBRI	2257
6	GOALPARA	1814
7	GOLAGHAT	1675
8	HOJAI	1006
9	KARIMGANJ	1978
10	MAJULI	611
11	NALBARI	1301
12	SONITPUR	1216
13	SOUTH SALMARA MANKACHAR	445
	Total	18197

Areas of Assessment:

Assessment will be done in respect of the following areas:

Area	Subject/Skills
Scholastic	Class II to V : Skill-Reading & Writing (Language -1 & 2) and Numeracy
	Class VI : Skill-Reading & Writing (Language -1 & 2) and Numeracy Subjects- Science, Social Science, Maths, Language-1 & 2
	Class VII & VIII : Skill-Reading & Writing (Language -1 & 2) and Numeracy Subjects- Science, Social Science, Maths, Language-1,2 & 3

Area	Indicator
Co-scholastic Activities	Morning assembly
	Recitation of Jatiya Sangeet
	Celebration of National and International days (viz Republic Day, World Environment Day etc).
	Annual Sports
	Art Education
	School Library
	Student Parliament
	Plantation
	Health & Physical Education
Personal & Social Skill	

Area	Indicator
Availability and Utilization of School Infrastructure and other facilities	Availability of Toilets(Boys & Girls) and Functionality
	Drinking Water
	Class Room
	Provision and use of electricity
	Hand Washing facility
	Availability and use of Computers/Digital Connectivity
	Boundary Wall
	MDM
Community participation	Provision for Disaster preparedness
	Participation of SMC in School activities-Enrollment Drive, Morning Assembly, Observation of days, MDM, SDP etc.
	SMC meeting
	Monitoring of school functioning by SMC
	Social Audit
	Summer camp
	Community Contribution
	Support by Community in enhancement of quality
	Functionality of Mother Group, Student Parliament & Saturday club
Hygiene	
Utilisation of Grants	

Weight age :

Break-up of Weightage of course is as follows:

Phase of Gunotsav	Weightage of current year	Weightage of previous course
II	70%	30%
III	80%	20%

As the assessment will be conducted in the 1st week of April/2017 and considering the coverage of courses in the academic session(from January to March/2017), 75% weight age of assessment will be given on course of previous year class and 25% will be from current class.

Date of Assessment:

- The II phase and III phase assessment will be conducted on 19th to 22nd Sept./17 & 6th to 9th Nov./17 respectively.
- The programme for the state will be for four days and for each school for two days.
- On 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase), viva voce tests will be conducted by all schools for all children from class-II to VIII for assessing the reading skills of each child. This will be done in the presence of SMC.
- Assessment of other subjects/skills and other areas will be conducted on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase). The three days have been fixed for the purpose of covering all schools effectively. The schools will be distributed over the three dates (i.e. 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase)) for this purpose. All schools will be covered by External Evaluators on these dates.

- All schools of one block will be covered on the same day.

Mechanism/Strategy of Assessment:

Each child of standard II to VIII will be given a unique DISE ID number for tracking of Learning Outcomes.

The mode of assessment for class-II to V will be both oral & written; recording of performance will be done in OMR sheet by teacher. In case of upper primary classes (Class-VI to VIII), the mode of assessment will be through OMR and nature of question paper will be in Multiple Choice Question (MCQ) type.

Phases of Assessment:

There will be both self assessment and external assessment. All targeted schools will be covered under both self assessment and external assessment.

(i) Self Assessment:

On 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase), viva **voce** tests will be conducted by all schools for all children from class-II to VIII for assessing the reading skills. This will be done in the presence of SMC. Recording will be done in a prescribed format.

Based on the viva voce conducted by schools on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase); 20% student would be selected randomly by External Evaluator for assessment on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase). This would include Good/Average/Poor performing students out of all students. If marks given by teacher in the performance of reading assessment conducted by teachers on n 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) is found satisfactory by External Evaluator during random evaluation conducted by the External Evaluator, then marks will be entered in the OMR sheet from prescribed format by teachers in front of External Evaluator. Otherwise, teacher will have to re-evaluate in presence of External Evaluator and then enter marks into OMR sheets.

Moreover, on n 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase), assessment of other areas will also be done in presence of SMC, Community etc. and score will be entered in the prescribed format which would be verified by External Evaluator on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase).

A school evaluation booklet with instructions for conducting the academic test for children and for the assessment of co-scholastic activities, availability and utilization of resources and other facility and community mobilization will be given to each school.

(ii) External Assessment:

External assessment will be done by Hon'ble Chief Minister, Education Minister, Ministers of other Departments, Sr. officials including IAS, IPS, IFS, other Grade-I & II officers, faculty of University, Colleges, High Schools, Higher Secondary Schools etc. The concerned officials shall visit the schools as External Evaluator to assess the performance of students as well as other indicators of the school.

- External assessment will be done in respect of both scholastic and other areas.
- External assessment will be conducted on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase).
- Schools will be distributed for external assessment over the three dates i.e. 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase).
- Based on the viva voce conducted by schools for assessing reading skill of students on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase); 20% student out of that would be selected randomly by External Evaluators for assessment on reading skills (oral evaluation) on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase). This would include Good/Average/Poor performing students out of all students.
- If marks given by teacher in the performance of reading assessment conducted by teachers on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) is found satisfactory by External Evaluator during random evaluation conducted by the external evaluator, then marks will be entered in the OMR sheet from prescribed format by teachers in front of External Evaluator. Otherwise, teacher will have to re-evaluate in presence of External Evaluator and then enter marks into OMR sheets.

- Assessment of other subject/skills (writing & numeracy) will be done in the presence and under the supervision of External Evaluators.
- Assessment/verification of other areas conducted by school on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) will be done in consultation with teachers, SMC, Community etc. and then marks will be entered in the OMR sheet from prescribed format by teachers in front of External Evaluator.
- The performance of children will be recorded in OMR sheets meant for children and assessment of schools will be recorded in OMR sheet meant for school.

Detailed evaluation guideline shall be made available in this regard.

Tools for Assessment (Scholastic Assessment):

Tools will be developed for child assessment on scholastic areas and for schools on co-scholastic areas; availability and utilization of school infrastructure and other facilities and community participation. Tools for assessment will be developed through workshop mode involving SCERT, DIETs, PRATHAM & UNICEF with the resource support from team of Gujarat. Draft tools will be placed before the SCERT, the State Academic Authority, Assam for final approval. Assessment tools will be developed based on the principles of NCF, 2005 and CCE in major mediums. Three separate sets of tools will be developed for assessment for the three days to ensure neutrality and impartiality.

Assessment of Children's Performance (Scholastic) :

Class II to VIII :

Assessment of Reading, Writing & Numeracy Skills :

(A) Reading Skill :

Class	Specification of frame	Remarks
II	3 words and 2 simple sentences	<ul style="list-style-type: none"> • Each frame will have 5 items (word/sentences). • Each student will be asked to read out any one of the frames. • Frames will be rotated amongst the students to avoid repetition. • Each word/sentence of a frame will have 2 marks and total marks for a frame will be 10
III	5 sentences	
IV	Paragraph having 5 sentences	
V to VIII	Paragraph having 5 sentences but with more variety of punctuation marks	

- On 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase), viva **voce** tests will be conducted by all schools for all children from classes 2 to 8 for assessing the reading skills. This will be done in the presence of SMC. Recording on this day will be done in a prescribed format (annexure-I).
- Scoring from 0 to 10 has to be given to the children based on children's reading performance. For assessment of reading ability, parameters will be: proper pronunciation (identification of proper alphabet), reading pace, use of punctuations, proper intonations, etc. Since, each word/sentence will have 2 marks, scoring type for 0-2 ranges will be as follows:

0	1	2	Remark
If totally unable to read	If done with much effort and skipping occasionally	If done properly/ with minor mistake.	If all 5 words/sentences read properly as per parameters then child will get full marks i.e 10 marks.

- Based on the viva voce conducted by schools on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase); 20% student would be selected randomly by external evaluator for assessment

on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase). This would include Good/Average/Poor performing students out of all students. External Evaluator will give words/sentences or paragraph per class from the frames provided for use on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) for oral reading. On 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase), performance of reading skill of each child will be recorded in the prescribed format by teacher. If marks given by teacher in the performance of reading assessment conducted by teachers on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) are found satisfactory by External Evaluator during random evaluation conducted by the External Evaluator, then marks will be entered in the OMR sheet from prescribed format by teachers in front of External Evaluator. Otherwise, teacher will have to re-evaluate all children in presence of External Evaluator and then enter marks into OMR sheets. Proper pronunciation (identification of proper alphabet), reading pace, use of punctuations, proper intonations, etc. should be taken in mind while assessing reading skill.

(B) Writing Skill :

Class	Specification of frame	Remarks
II	3 words and 2 simple sentences	<ul style="list-style-type: none"> Each frame will have 5 items (word/sentences). There will be 3 separate sets for 3 days of External Evaluation in each of the 2 phases. External Evaluator will randomly select any one of the frames to be used for dictation. Students will write in their own copy. Each word/sentence of a frame will have 2 marks and total marks for a frame will be 10.
III	5 sentences	
IV	Paragraph having 5 sentences	
V to VIII	Paragraph having 5 sentences but with more variety of punctuation marks	

- (i) While evaluating writing skill, consider correct writing of words, clear writing, proper space between words, space between two sentences, use of proper punctuations etc. Since, each word/sentence will have 2 marks, scoring type for 0-2 ranges will be as follows:

0	1	2
If totally unable to write	If partially correct	If a student writes all 5 words/sentences properly as per parameters then child will get full marks i. e 10 marks.

(C) Numeracy :

- (i) The numeracy tests will consist of five parts i.e. Number, Addition, Subtraction, Multiplication and Division. Children will be given total five questions consisting of number knowledge, addition, subtraction, multiplication and division as per their standard. The teacher will write said five questions on the black board and will explain to students. Students will have to be asked to solve the problem showing the steps of solving the problem(s).
- (ii) Each question will have 2 marks. Here, marking will be given question wise. If a child does not attempt to solve a problem or is not able to solve a question, he/she will be given Zero (0). But if a child gives wrong answer though his/her process of solving the question is partially correct, he/she will be given one (1) mark for that. Mark will be recorded in OMR sheet.

Skill wise allotment of marks for LP & UP will be as follows :

Class	Skills	Marks	Total Marks
II to VIII	<i>Language: 1</i>		50
	Reading	10	
	Writing	10	
	<i>Language: 2</i>		
	Reading	10	
	Writing	10	
	Numeracy	10	

Assessment for UP level will be done in two parts. The 1st part will be on skills assessment i.e. Reading, Writing and Numeracy. The allotment of marks & skills assessment (Reading, Writing & Numeracy) has shown above. The 2nd part will be on subject areas as follows :

Mode of subject areas assessment through OMR and nature of question paper will be Multiple Choice Question (MCQ) type. The allotment of marks will be as follows:

For Class-VI	
Subject	Marks
Maths	20
Science	20
Social Science	20
Language-1	20
Language-2	20
Total Marks	100

For Class- VII & VIII	
Subjects	Marks
Maths	20
Science	20
Social Science	20
Language-1	20
Language-2	10
Language-3	10
Total Marks	100

- Each student will be provided with one OMR sheet.
- The OMR sheet will consist of 100 questions of all subjects with an weight age of 1 mark for each question.
- All questions of all subjects covered in Gunotsav will be in a single booklet.
- The question papers will be prepared based on the subject wise learning indicators/competencies of each class as per CCE. Total time will be 120 minutes

Assessment of Children With Special Needs (CWSN) will be done as per detailed guideline annexed with Evaluation Guideline.

Assessment of Other Areas of the School :

- Other areas of assessment will cover viz. co-scholastic activities, availability and utilization of school infrastructure and other facilities and community participation having sub activities. This will be done using separate OMR sheet.
- One OMR sheet will be given to each school.

Distribution of scores for overall assessment of school :

Areas	Score (in%)
Scholastic	60%
Co-scholastic	20%
Infrastructure & other facilities	10%
Community participation	10%

Software Development:

Special software will be developed for data entry, data analysis and report generation. State will explore the possibility of engaging agency having expertise and experience of working in this field. The following technology will be used for Gunotsav:

- Setup of **special web portal**
- Scientific analysis using **modern tools/software**
- Web based **online data entry**
- **Online report cards** for schools & teachers

School Grading : The grading of schools (only scholastic areas) will be done as per following :

Grade	Scores (in %)
A+	87 and Above
A	74 to 86
B	61 to 73
C	48 to 60
D	Below 48

Distribution of Evaluation Materials:

(a) The following materials will have to be distributed.

- List of items (materials) along with quantity: Question Booklets & OMR sheets (in sealed packet) to be distributed to each school.
- Format for status of attendance of student, teachers, SMC members, parents, External Evaluator, other supporting staff etc.

(b) **Distribution Route:** Materials will be dispatched from State to Block level. Blocks will dispatch the material to concerned schools. Concerned CRCC/Block functionaries will distribute the evaluation materials to the schools. Proper record of distribution shall be maintained at each level.

Collection of Materials after Assessment:

(a) The following materials will have to be collected.

- i. Filled up OMR sheets (in sealed packet) from each school.
- ii. Status of attendance of student, teachers, SMC members, parents, External Evaluator, other supporting staff etc. as per format.
- iii. Observation note of External Evaluator.

(b) **Collection Route:** Materials will be collected from school to state. Concerned CRCC/Block functionaries will collect the evaluation materials mentioned under (i), (ii) and (iii) from the schools and submit to block. Blocks will submit at State level. Proper record of distribution shall be maintained at each level.

Responsibility for Different Activities :

Activity	By whom
Tools Development	SSA involving SCERT, DIET, PRATHAM, UNICEF etc.
Software Development	Expert Technical Agency
OMR Design	Expert Technical Agency
Scanning of OMR Sheet	Expert Technical Agency
Analysis : • Quantitative • Qualitative	Expert Technical Agency
Generation of School Report Card	Expert Technical Agency
Orientation/Training	Resource Person/SSA
Orientation/Training	Resource Person/SSA
Providing Child Data Base	SSA, Assam
Data Base of External Evaluaton	Govt. of Assam
Allotment of schools for external evaluation on 20 th /21 st / 22 nd Sept/17 (2 nd phase) and 7 th /8 th /9 th Nov/17 (3 rd phase)	Govt. of Assam

- The Apex Committee constituted for Gunotsav will monitor progress, accord approval to various documents/tools/guideline/training module etc. and provide regular support for successful execution of Gunotsav.
- The State level & District level Cell will coordinate and provide all necessary support .

Role and responsibility of officers/ functionaries at different level:

For smooth implementation of the programme, the officers/ functionaries at different level will have to play a very crucial role. The major role and responsibilities are outlined below:

Role of Apex Committee:

- Will provide guidance and adopt policies for the preliminary activities and conduction of subsequent events under “Gunotsav”.
- Will monitor the progress of different activities.
- Will approve various documents/tools/guideline/training module etc.
- Will approve detailed budget estimate for the programme.
- Will approve technical agency for technical works.
- Will provide regular support for successful execution of programme.

Role of SCERT:

- Will approve tools of assessment and submit to SSA
- Will approve guideline of Gunotsav as a Academic Authority of the state.
- Will provide academic support as and when required
- Will support in the training programme of external evaluators
- Will do the qualitative analysis of the data of Gunotsav.
- Will provide support during development of remedial package
- Will depute faculty of SCERT & TEIs as external evaluator.

Role of Directorate of Elementary Education(DEE):

- Will act as per guidance of Implementing Agency of Gunotsav for smooth conduct of the programme.

Role of UNICEF:

- Will provide support during development of Guideline, Tools, Module, Remedial Package etc.
- Any other support as and when required.

Role of the Principal Secretary (BTC&KAAC)/Deputy Commissioner :

- Principal Secretary (BTC & KAAC)/Deputy Commissioner will be the overall in-charge for the district.
- Will take to lead to involve SMC members, citizens, local community etc. for ensuring greater participation and transparency of the programme.
- Will setup a well equipped Cell/Control Room at DC office for coordination and liaison.
- Will make necessary security arrangement.
- Will provide support for training, programme etc.
- Will provide all necessary administrative support for smooth conduct of the programme.
- Will maintain proper record of receipt, disbursement and utilization of fund to be released from state.
- Will provide any other support as and when required.
- Will maintain necessary coordination with the respective nearby district as shown in table below.

Role of the Deputy Commissioner (nearby districts) :

- Will provide logistic support to the Gunotsav districts in the form of Human Resource Support, transportation support, accomodation for External Evaluators as well as their security, as and when required.
- Will maintain necessary coordination with the respective nearby district as shown in table above.
- Will setup a well equipped Cell/Control Room at DC office for coordination and liaison.
- Will arrange sharing/meeting with external evaluators to be deputed .
- Will maintain proper record of receipt, disbursement and utilization of fund to be released from state.
- Will provide any other support as and when required.

Role of District Office:

- Will monitor timely despatch from block and receipt of evaluation materials from school.
- Will coordinate with block, school and state as and when required.
- Will provide information to the block/school/CRCCs etc. on the programme
- Will make necessary arrangement for conducting training programme.
- Will arrange for accompaniment of the External Evaluators.

Role of Block Office:

- Will ensure timely despatch and receipt of evaluation materials to and from school.
- Will monitor and provide necessary support to schools for smooth conduct of evaluation.
- Will coordinate with district and school as and when required.
- Will provide information to the school, CRCCs etc. on the programme
- Will make necessary arrangement for conducting training programme.
- Will arrange field personnel to accompany the External Evaluator.
- Will prepare school level plan for Gunotsav.
- Will be responsible for updation of student name in the new academic year for every class.
- Will immediately inform district for replacement or attachment of teachers, if any teacher transfer or retirement from the school.
- Will inform the district for attachment of teachers of nearby high PTR schools, if school is single teacher school.
- Will assign Block Accountant/RP-IE against vacant cluster as CRCC (in-charge for Gunotsav programme, if required).

Role of Cluster Resource Centre Coordinator (CRCC):

- Will have to convey relevant information to the schools as well as SMCs as and when required.
- Will provide support to both teachers and students on practice of using OMR sheet.
- Will ensure receipt of evaluation materials in time by each school under his/her jurisdiction.
- Will orient the teachers on the programme.
- Will monitor and provide necessary support to the teachers for smooth conduct of the programme.
- Will keep regular contact from school to district level.
- Will accompany the External Evaluator.
- Will guide the teachers regarding packeting and labelling of confidential materials.
- Will keep records of day wise class wise attendance of children for their concerned schools.
- Will submit the packets of schools at block with list of schools (day wise) and day wise class wise attendance.
- Will see that the packeting of OMR sheets is done in such a way that they do not get folded.
- Will comply with any other instruction/guideline, if any, provided from time to time for smooth conduct of the programme

Role of School Management Committee:

- Will ensure the attendance and stay of the members of SMC on the date of the programme from morning till completion of the programme.
- Will provide necessary support to the school for preparation for the progamme.
- Will ensure 100 % attendance of students on the date of the programme.
- Will provide support to External Evaluator during assessment
- Will provide necessary support to school for preparation including decoration of the schools and reception of the External Evaluator.

Role of Head Teacher:

- Will ensure smooth conduct of the programme in the school as per schedule.
- Will ensure attendance of all teachers, students and SMC members on the date of the programme.

- Will fix class wise responsibility amongst the teachers.
- Will extend all necessary support and co-operation to External Evaluator.
- Will keep regular contact with concerned CRCC for any clarification and support.
- Will keep the filled OMR sheet in class wise sealed packets separately and hand over to CRCC.
- Will make necessary arrangement for decorating the schools and reception of the External Evaluator.
- Will conduct assessment of other areas in presence of SMC and will record in prescribed format which would be verified by External Evaluator on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase). The relevant supporting documents for verification of other areas by External Evaluator on 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase) are to be kept ready.
- Will conduct reading assessment on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) (3rd phase) in presence of SMC, if required and will record the performance of class wise children of reading skill in a prescribed format. These are to be kept in safe custody.

Role of Teacher :

- Will assist the students of class-VI to VIII to make them familiar with use of OMR sheet prior to assessment, for which OMR sheet will be provided to school for practice.
- Will orient the SMC members & students.
- Will monitor and support in conducting cleanliness and morning assembly on the day of assessment like any other regular instructional day.
- Will record the attendance of children in the class register after conduct of morning assembly.
- Will assess the performance in presence of SMC and External Evaluator and record of performance of each child in OMR sheet for class II-VIII .
- No children of same class should be seated on single desk bench. Student of same class will not be seated in the same bench. Preferably 2 students will be seated. In case of space constraint, 3/4 students may be seated.
- Will conduct reading assessment on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) in presence of SMC and will record the performance of class wise children of reading skill in a prescribed format. These are to be kept in safe custody.
- Will enter the performance of reading skill on OMR sheet in front of External Evaluator on the next day [(i.e. 20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase)], if found satisfactory by External Evaluator. Otherwise, he will have to conduct re-evaluation in presence of External Evaluator and then only enter marks into OMR sheets.
- Will also open the OMR sheet to be used for assessment of school in presence of External Evaluator only.
- Will provide extra OMR sheet, in case name of a child is not found printed in OMR sheet.
- Will keep the filled OMR sheet in class wise sealed packets separately and hand over to Head Teacher.

Role of External Evaluators on the day of Assessment:

- Each External Evaluator will visit one school each day and cover three schools in three days.
- The External Evaluator will spend an entire day in the selected school (from morning assembly onwards).
- The External Evaluator will reach before school time, participate in the morning assembly, participate in the school review and non academic and academic assessments-participate in the mid day meal and also review the school's basic facilities on matters of safety and utilization of resources.
- External Evaluator will assess the reading skill of 20% students of each class(II-VIII) whose reading skill would already be assessed by schools on 19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase). External Evaluator will note down his/her observation on a separate observation sheet to be provided to him/her.
- External Evaluator will supervise the assessment of writing and numeracy skills of all children of each class to be conducted by teachers. **The written and numeracy assessment will be checked by teachers in front of the officers, which the officers will randomly check.**
- External Evaluator will also supervise the assessment of children in other subject areas.
- Apart from assessing the competencies in each subject, officers will assess co-scholastic activities, availability and use of resources and community participation in discussion with school authority, SMC & community members.

- After the assessment, the External Evaluator will interact with parents and take view and suggestions for educational activities in the village/school. This will encourage the scope of participation among parents and make them aware of their role in the school activities.
- External Evaluator will note down vital/crucial observation relating to the conduct of assessment.
- External Evaluator will also note down observations regarding attendance of teachers and students, MDM, FTB etc. in a separate format to be provided.

Nodal Teacher:

- He/she will coordinate with L.O/CRCC.
- He/she will facilitate EE in conducting the programme smoothly.
- He/ she may have to explain things to EE, if necessary.
- He/she will coordinate with parents/guardians/ SMC members during interaction with EE.
- He/she will be the overall Coordinator for the school.
- These will be in addition to his duty as teacher on the days of Gunotsav.

Nodal Officer:

- They will be the overall coordinator for the district (from DMC office).
- They will liaison from school to state level.
- They will keep track of the schedule of activities to be conducted.
- They will maintain calendar of activities.

Orientation and Capacity Building :

For smooth conduct implementation of the exercise all concerned will be oriented. Orientation will be organized as follows:

Targeted participants	Level	Mode of Orientation	Duration	Frequency	By whom	Subject/ Areas
Master Trainer	State	Face to Face	1-day	3 times	State	On the programme & their role.
District Resource Person	District	Face to Face	1-day	3 times	State	On the programme & their role.
Senior Officers & Deputy Commissioners	State	Face to Face	1-day	3 times	State	On the programme & their role.
External Evaluators	State	Face to Face	1 day (phased manner)	3 times	State	About the programme and their role on the following : <ul style="list-style-type: none"> • Timely arrival to the school on the date of evaluation. • Assessment of scholastic and other areas. • Noting down vital observations during assessment. • Interaction with SMC & parents. • Providing suggestions for policy formulation.
Class-I&II officials (District level officials) mainly DC & SP	State	Video Conference	1 day (phased manner)	2 times	State	<ul style="list-style-type: none"> • Information of the programme. • Administrative support for smooth conduct of programme. • Security of evaluation materials during distribution and collection.
Class-I & II officials	District	Face to Face	1 day (phased manner)	3 times	State	About the programme and their role on the following : <ul style="list-style-type: none"> • Timely arrival to the school on the date of evaluation. • Assessment of scholastic and other areas.

Targeted participants	Level	Mode of Orientation	Duration	Frequency	By whom	Subject/ Areas
						<ul style="list-style-type: none"> Noting down vital observations during assessment. Interaction with SMC & parents Providing suggestions for policy formulation. DEEO/DMC will specifically monitor the distribution of evaluation material before and after evaluation.
CRCC	State		1 day (phased manner)	3 times	State	<p>About the programme and their role on the following:</p> <ul style="list-style-type: none"> Conveying relevant information to the schools as well as SMCs as per requirement. Orientation and preparation of both teachers and students on practice of using OMR sheet. Ensuring receipt of evaluation materials in time by each school under his/her jurisdiction. Orientating teachers on the programme. Monitoring and providing necessary support to the teachers for smooth conduct of the programme. Keeping regular contact from school to district level.
Teachers	Block/ Cluster		1 day (phased manner)	3 times	DEEO/ BEEO/ DPOs/ DIs/ CRCC	<p>About the programme and their role on the following:</p> <ol style="list-style-type: none"> Monitoring and support in conducting cleanliness and morning assembly. Recording of attendance of children in the class register Assessing the performance and recording of performance of each child in OMR sheet for class II-V.
SMCs	Cluster	Face to Face	1 day	1 time	Resource person	<p>About the programme and their role on the following:</p> <ul style="list-style-type: none"> Ensuring their presence on the date of the programme from morning till completion of the programme. Providing necessary support to the school for preparation for the programme. Ensuring 100 % attendance of students on the date of the programme. Providing support to external evaluator during assessment

Details on training of different stakeholders are placed in the subsequent pages (under Administrative Guideline)

Schedule of Gunotsav:

Planning schedule:

(A) External Evaluators:

Activity	By whom	Level	Procedure
Identification of External Evaluators	Govt.	State	Availability of number of external evaluators specified above will be collected from each department and each district.
Finalisation of guideline & programme schedule	Govt.	State	Approval through Apex Committee
Orientation/capacity building	Deptt. of Elementary Education	State	Face to Face and Video Conference
Preparation of list of schools and allotment of schools for evaluation	SSA/Deptt.	State	Providing list of 3 schools to each External Evaluator.

(A) Department of Education:

Activity	By whom	Level	Procedure
Preparation of Guideline	SSA/ UNICEF	State	Detailed instruction from state to school level
Formation & Notification of State Level Core Committee	Deptt. of Elementary Education	State	Through Govt.
Development of Evaluation Tools including Orientation on tool development/ translation etc.	SCERT and Expert from inside and outside state	State	Identification of experts, orientation and development
Communication with districts on the programme	Deptt. of Elementary Education	State	Through Official communication, Face to orientation, Video Conference, Media(Print & Electronic)
Printing of Tools/OMR/ Training Module/ Guideline etc.	Deptt. of Elementary Education	State	Through office procedure
Video Conference on various issues	Deptt.	State	
Orientation/capacity building of district level officials	Deptt. of Elementary Education	District	Face to orientation & Video Conference

Activity	By whom	Level	Procedure
Dispatch of materials (Tools, OMR etc.) to Block	Deptt.	State to Block	Through timely monitoring and support by state level cell members, respective district I/ Cs etc.
Dispatch of materials(Tools, OMR etc.) to School	Block	Block	By CRCC and block functionaries with timely monitoring and support by DEEOs/DMC and respective Block I/Cs etc.
Collection of materials from school	Block	Block	By CRCC and block functionaries.
Submission of evaluation materials at state level	Block	State	As per specification mentioned in the guideline.

(c) Technical Part :

Selection and Engagement of Technical Agency	State Govt.	State	As per procedure
Development of software	Expert Agency	State/ National level	As per requirement
Preparation of list of class wise children data with Unique ID as per latest child survey.	SSA	State	As per latest digitised data
Scanning and validation of OMR	Technical agency	State	Technical procedure
Data entry	Technical agency	State	Technical procedure
Sharing of Result to school	State	School	Copy of School Assessment Report to each school
Data analysis	Technical agency /SSA/ SCERT	State	Quantitative and Qualitative
Preparation of class wise report card of schools and distribution	Technical agency	State	Generation through technical procedure and will be provided from state to school level
Grading of schools and students	Technical agency	State	Technical procedure
Uploading of data of schools in the portal	Technical agency	State	Technical procedure
Assessment at School	By schools & External Evaluators	School	<ul style="list-style-type: none"> • Internal and External • Children and school assessment • Scholastic and other areas

SCHEDULED OF GUNOTSAV AT SCHOOL LEVEL :

Lower Primary:

Day-1 (19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) :

Time	Duration (in mins)	Class	Activity	By whome	Ramarks
9.00 am-9.15 am	15	I-V	Morning Assembly and Recitation of National anthem	School	
9.15 am-9.25 am	10	I-V	Attendance check	Teacher	
9.25 am-12.00 noon	155	II-V	Reading Evaluation	Teacher	Evaluation and recording of marks (0-10) in prescribed format by Class Teacher.
12.00 noon-12.30 pm	30		MDM	School	
12.30 pm-1.45 pm	Activities/classroom transaction as per Academic Calendar				
1.45 pm-2.45 pm	60	School Evaluation <ul style="list-style-type: none"> • Co-Scholastic Activities • Availability and Utilization of School Infrastructure and other facilities • Community Participation 			Evaluation in presence of SMC, Parents etc. and recording in prescribed format by Head Teachers.

Day-2 (20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase) :

#	Time	Duration	Class	Activity	Remarks
1	9.00 am-9.15 am	15 Min	I-V	Morning Assembly	
2	9.15am-9.20am	5 Min	I-V	Attendance check	
3	9.20 am -10.25 am	65 Min	II	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (10 Min), Reading (15 Min) • Language 2 - Writing (10 Min), Reading (15 Min) • Numeracy (15 Min) 	<ul style="list-style-type: none"> ▪ Checking of 20% students randomly by External Evaluator of each class for reading skill (both L1&L2) whose marking were already done by class teacher in the prescribed format and entering mark of all the students on OMR sheet on the day of external evaluation.
4	10.25 am-11.30 am	65 Min	III	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (10 Min), Reading (15 Min) • Language 2 - Writing (10 Min), Reading (15 Min) • Numeracy (15 Min) 	
5	11.30 am -11.40 am	10 Min		REST	
6	11.40 am-12.45 pm	65 Min	IV	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (10 Min), Reading (15 Min) • Language 2 - Writing (10 Min), Reading (15 Min) • Numeracy (15 Min) 	<ul style="list-style-type: none"> • Writing & Numeracy skills will be assessed in front of External Evaluator.

#	Time	Duration	Class	Activity	Remarks
7	12.45 pm -1.15 pm	30 Min		Mid-Day Meal	
8	1.15 pm - 2.20 pm	65 Min	V	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (10 Min), Reading (15 Min) • Language 2 - Writing (10 Min), Reading (15 Min) • Numeracy (15 Min) 	
9	2.20 pm - 2.25 pm	5 Min	I-V	Recitation of Jatiya Sangeet	
10	2.25 pm - 3.25 pm	60 Min		School Evaluation <ul style="list-style-type: none"> • Co-Scholastic Activities • Availability and Utilization of School Infrastructure and other facilities • Community Participation 	Assessment/ verification of school evaluation will be done in consultation with Head Teacher, Teachers, SMC, Community etc. and enter the marks in the OMR sheet from prescribed format (whose marking were already done by Head Teacher on 20 th March/17 in the prescribed format) .

Upper Primary:

Day-1 (19th Sept/17 (2nd phase) and 6th Nov/17 (3rd phase) :

Time	Duration	Class	Activity	by Whom	Remarks
9.00 am -9.15 am	15 Min	All classes	Morning Assembly and Recitation of National anthem	School	
9.15 am -9.25 am	10 Min	All classes	Attendance check	Teacher	
9.25 am - 12.00 noon	155 Min	VI, VII & VIII	Reading Evaluation	Teacher	Evaluation and recording of marks(0-10) in prescribed format by class Teacher.
12.00 noon - 12.30 pm	30 Min	VI, VII & VIII	MDM	School	

12.30 pm-1.45 pm	Activities/classroom transaction as per Academic Calendar			
1.45 pm-2.45 pm	60 Min	School Evaluation <ul style="list-style-type: none"> • Co-Scholastic Activities • Availability and Utilization of School Infrastructure and other facilities • Community Participation 	Head Teacher/Teacher.	Evaluation in presence of SMC, Parents etc. and recording in prescribed format by Head Teacher/Teacher.

Day-2 (20th/21st/22nd Sept/17 (2nd phase) and 7th/8th/9th Nov/17 (3rd phase) :

Sl No.	Time	Duration	Class	Activity	Remarks
1	9.00 am-9.15 am	15 Min	VI-VIII	Morning Assembly	
2	9.15 am-9.20 am	5 Min	VI-VIII	Attendance Checking	
3	9.20 am-10.20 am	120 Min	VI-VIII	<ul style="list-style-type: none"> • Scholastic Assessment (Written Exam – MCQ) 	Time includes both conducting of assessment and collection of filled up OMR sheet(class wise)
4	10.20 am-11.20 am				
5	11.20 am-11.30 am	10 Min		Rest	
6	11.30 am-12.10 pm	40 Min	VI	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (5 Min), Reading (10 Min) • Language 2 - Writing (5 Min), Reading (10 Min) • Numeracy (10 Min) 	<ul style="list-style-type: none"> • Checking of 20% students randomly of each class for reading skill (both L1&L2) whose marking were already done by class teacher in the prescribed format and entering mark of all the students on OMR sheet on the day of external evaluation.
7	12.10 pm-12.50 pm	40 Min	VII	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (5 Min), Reading (10 Min) • Language 2 - Writing (5 Min), Reading (10 Min) • Numeracy (10 Min) 	
8	12.50 pm-1.20 pm	30 Min		Mid-Day Meal	
9	1.20 pm-2.00 pm	40 Min	VIII	Assessment of... <ul style="list-style-type: none"> • Language 1 - Writing (5 Min), Reading (10 Min) • Language 2 - Writing (5 Min), Reading (10 Min) • Numeracy (10 Min) 	<ul style="list-style-type: none"> • Writing & Numeracy skills will be assessed in front of External Evaluator.
10	2.00 pm-2.05 pm	5 Min	VI-VIII	Recitation of Jatiya Sangeet	

No.	Time	Duration	Class	Activity	Remarks
11	2.05 pm-3.05 pm	60 Min		School Evaluation <ul style="list-style-type: none"> • Co-Scholastic Activities • Availability and Utilization of School Infrastructure and other facilities • Community Participation 	Assessment/verification of school evaluation will be done in consultation with Head Teacher, Teachers, SMC, Community etc. and enter the marks in the OMR sheet from prescribed format (whose marking were already done by Head Teacher on 20 th March/17 in the prescribed format) .

- All schools will conduct evaluation as per schedule. External evaluation will be conducted by External Evaluators as per specification of the schedule. If External Evaluators do not reach in time, school will start the evaluation as per schedule.

Post Assessment Process:

Data entry will be done in soft ware through expert agency.

Data analysis will be done both in quantitative and qualitative way. Detailed data analysis will be made for each child for each item in every subject. Analysis will also be done for school, block, district and state. Performance of schools will be assessed for both scholastic and other assessment.

Report Generation- School wise report card for the school and for each child will be generated for each school both on their academic performance and other associated indicators.

POST ASSESSMENT ACTIVITIES			Procedure
Sharing of Gunotsav result with different officials and at different level.	Deptt. of Elementary Education	State	Media(print & electronic), Face to face etc.
Modality of Remedial Support	UNICEF/SCERT with the support of experts	State	Workshop mode
School take-up remedial class activity/ extra classes for children.	School	School	Before and after school hours in school itself.
2 nd Self Assessment	School	School	By teachers in presence SMC.

Indication of learning gap and remedial/extra support:

The exercise will indicate the gaps in learning level of student from class-II & VIII. The teachers based on this assessment will provide appropriate intervention to improve learning level of students. A special coaching package will be designed for remedial teaching by the teachers in the school itself. The academic support to teachers shall be provided with help of DIETs / CRCCs etc.

Second Self Assessment:

The 2nd self assessment will be carried out the objective of assessing the impact of remedial support provided after 1st phase of assessment. It will also provide for additional time in the Academic year to meet up remaining gaps.

- This assessment will be conducted by schools in presence of SMC.
- Assessment will be 40% OMR based and 60% examination based (descriptive answer).
- The assessment for the syllabus covered upto August/17 as well as on remedial support.

Schedule for 2nd Self Assessment:

Planning schedule:

Activity	By whom	Level	Procedure
Information to all concerned	State	State	Official communication/Media
Preparation of guideline & programme schedule	State	State	Detailed instruction to school
1 day sharing on conduct of assessment			
(a) DEEO/DMC/BEEO/BMC and other district level functionaries (Education Deptt.)	State	District	Video Conference
(b) CRCC	District	District/ Block	Face to Face and
(c) Teachers	CRCC	Cluster	Face to Face and
Development of Evaluation Tools including Orientation on tool development/translation etc.	DIET	State	Through Workshop mode
Printing of Tools/OMR/ guideline etc.	District	District	Through office procedure
Dispatch of materials(Tools, OMR etc.) to Block	District	District	Through timely monitoring and support by district
Dispatch of materials (Tools, OMR etc.) to School	Block	Block	By CRCC and block functionaries with timely monitoring and support by DEEOs/DMC and respective Block I/Cs etc.

Activity	By whom	Level	Procedure
Collection of materials from school	Block	Block	By CRCC and block functionaries.
Submission of evaluation materials at state level	Block	State	As per specification mentioned in the guideline.
Scanning and validation of OMR	Technical Expert	State	Technical Expert
Data entry			
Sharing of Result to school	State	School	Copy of School Assessment Report to each school
Data analysis	Technical Expert/ SSA/ SCERT	State	Quantitative and Qualitative
Preparation of class wise report card of schools and distribution	Technical Expert	State	Generation through technical procedure and will be provided from state to school level
Grading of schools and students	Technical Expert	State	Technical procedure
Assessment at School	By schools	School	<ul style="list-style-type: none"> • Self assessment • Children assessment • Scholastic areas
POST ASSESSMENT ACTIVITIE			
Sharing of result from block to state level.	Block to State	Block to State	Face to face etc.
Remedial Support	Teacher	School	By teachers with support from CRCC/ DIET etc.

Schedule of 2nd Self Assessment (School) :

▪ **Lower Primary :**

Time	Duration of (in minutes)	Class	Activity	By Whom	Remarks
9.00 am-9.15 am	15	I-V	Morning Assembly and Recitation of National anthem	School	
9.15 am-9.25 am	10	I-V	Attendance check	Teacher	
9.25 am-11.25 am	120	II-V	Reading Evaluation	Teacher in presence of SMC	Evaluation and recording in OMR by Teachers in presence of SMC
11.25 am-11.35 am	10		Rest		
11.35 am-12.00 noon	25	II-V	Writing Evaluation	Teacher in presence of SMC	Evaluation and recording in OMR by Teachers
12.00 noon-12.30 pm	30	II-V	MDM	School	
12.30 pm-1.00 pm	30	II-V	Arithmetic Evaluation	Teacher in presence of SMC	Evaluation and recording in OMR by Teachers
1.00 pm -1.40 pm	40	II-V	EVS		
1.40 pm – 1.45 pm	5	II-V	Recitation of Jatiya Sangeet	By all	

▪ **Upper Primary :**

Time	Duration of (in minutes)	Class	Activity	By Whom	Remarks
9.00 am-9.15 am	15	VI-VIII	Morning Assembly and Recitation of National anthem	School	
9.15 am-9.25 am	10	VI-VIII	Attendance check	Teacher	
9.25 am-11.25 am	120	VI-VIII	Scholastic Evaluation	School in presence of SMC	OMR based
11.25 am-11.35 am	10		Rest		

Time	Duration of (in minutes)	Class	Activity	By Whom	Remarks
11.35 am-12.00 noon	25	VI-VIII	Reading	Teacher in presence of SMC	OMR based
12.00 noon-12.30 pm	30	VI-VIII	MDM	School	
12.30 pm-1.30 pm	60	VI-VIII	Reading	Teacher in presence of SMC	OMR based
1.30 pm -2.25 pm	55	VI-VIII	Writing & Arithmetic		
2.25 pm – 2.30 pm	5	VI-VIII	Recitation of Jatiya Sangeet	By all	

List of Abbreviation:

#	Abbreviation	Full form
1	CCE	Continuous Comprehensive Evaluation
2	CRCC	Cluster Resource Centre Coordinator
3	DEEO	District Elementary Education Officer
4	DIET	District Institute of Educational Training
5	DMC	District Mission Coordinator
6	DPO	District Programme Officer
7	EDI	Education Development Index
8	LP	Lower Primary
9	MCQ	Multiple Choice Question
10	MDM	Mid Day Meal
11	NCF	National Curriculum Framework
12	OMR	Optical Mark Recognition
13	RTE	Right to Education
14	SCERT	State Council of Educational research and Training
15	SDG	Sustainable Development Goal
16	SMC	School Management Committee
17	SSA	Sarba Siksha Abhiyan
18	TGMS	Tea Garden Managed School
19	U-DISE	Unified District Information of School Education
20	UNICEF	United Nation's International Children education Fund
21	UP	Upper Primary

PART - B

ADMINISTRATIVE GUIDELINE

Introduction:

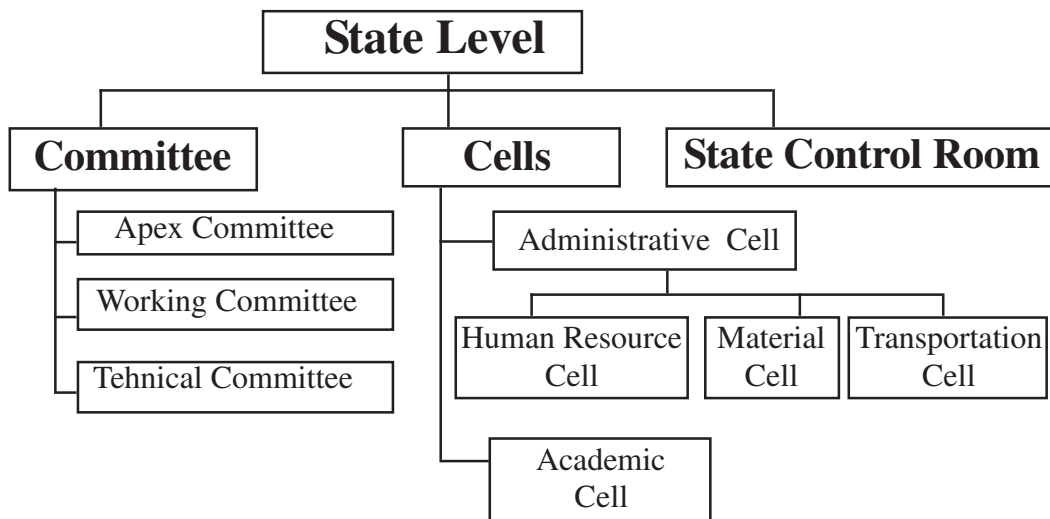
Gunotsav is a quality enhancement initiative of the State for bringing about improvement in learning level of students at Elementary level. Hon’ble Minister, Education, Assam has already announced the implementation of the programme in his Budget Speech, 2016-17. It aims to evaluate schools and students of schools in order to assess their performance and design strategies to bring about quality improvement in levels of learning as well as in the school environment. Assessment will be done on four core areas viz. academic achievements of children of Class-2 to 8, co-scholastic activities, availability and utilization of school infrastructure and other facilities and community participation.

Quality of education is one of the priorities of the State Government. To improve the quality of education being imparted to the children and thereby to re-instate faith in the Govt. educational system amongst the public, the State Government has started implementation of “**Gunotsav-Celebrating Quality**”, a programme to objectively promote “Quality” at elementary level through identification of learning gaps and designing effective / fruitful strategies for remedial education. The 1st phase of the programme has already been successfully conducted in 8 districts of the State from 4th to 7th April, 2017 with full cooperation from all concerned. The programme has been welcomed and well appreciated by parents/guardians, teachers, community members, Educational Administrators, External Evaluators who are from various Departments of the State Government and Academicians of the State. Positive change in the mindset of all concerned has also been witnessed, which will go a long way towards improving the quality of education in the State. Taking upon the feedback and considering importance of the programme, it has been planned to cover the remaining 25 districts in two phases i.e. **Phase-II in September, 2017 [Kamrup (Rural), Dima hasao, Bongaigaon, Cachar, Charaideo, Jorhat, Karbi Anglong, Kokrajhar, Nagaon, Sivassagar, Tinsukia and Udalguri]** and **Phase-III in November, 2017 [Majuli, Dhubri, Baksa, Darrang, Dhemaji, Biswanath, Goalpara, Golaghat, Hojai, Karimganj, Nalbari, Sonitpur and South Salmara Mankachar]**. The tentative dates for the two phases will be: **Phase II : from 19th to 22nd September, 2017** and **Phase III: from 6th to 9th November, 2017**.

The Administrative Structure:

A. State Level:

For smooth operation and successful completion of Gunotsav, the administrative structure will be as follows:



Summary of Structure: Constitution & major areas of operation:

Level	Committee/Cell	Major area of operation
State	Apex Committee	Decision making and approving body.
	Working Committee	Supporting body for proving necessary support to the Cells at state level. Will also review and monitor progress and status activities of the programme.
	Technical Committee	Will handle all technical matters.
	Administrative Cell	Will be responsible for rolling out of the programme.
	Academic Cell	Will be responsible for all academic activities related to the programme.
	State Control Room	Will provide all support and co-ordination up to school level.
District	District Level Committee	Will monitor and co-ordinate with all officials and ensure smooth conduct of the programme in the district.
	District Operational Cell	Will be responsible for overall management and support of Gunotsav programme in the district.
Block Level	Block Operational Cell	Will be responsible for smooth conduct of the programme in the block.
	Block Material Cell	Will be responsible for smooth dispatch and receipt of materials to and from school.
	Block Monitoring, Support and Liaison Cell	This Cell will act as a task force during the two days of the programme.

Detailed composition, role and responsibilities of different Committees and Cells:

Committee/Cell	Composition	Role and Responsibilities
Apex Committee	<ul style="list-style-type: none"> ■ Minister, Education, Assam-Chairman ■ Chief Secretary, Assam – Member Secretary ■ Addl. Chief Secretary, Finance Department – Member ■ Addl. Chief Secretary, P & D Department - Member ■ Principal Secretary, Personnel Department - Member ■ Principal Secretary, Education Department - Member 	<ul style="list-style-type: none"> ■ Will provide guidance and adopt policies for the preliminary activities and conduction of subsequent events under “Gunotsav”. ■ Will monitor the progress of different activities. ■ Will approve various documents/tools/guideline/training module etc. ■ Will approve detailed budget estimate for the programme.

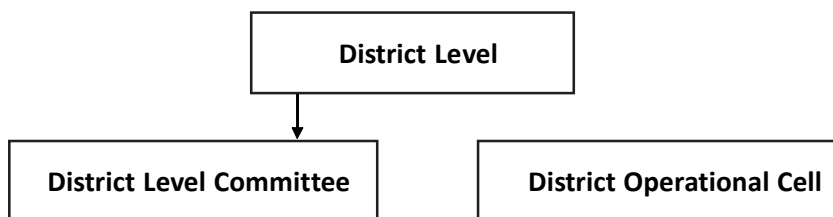
Committee/Cell	Composition	Role and Responsibilities
	<ul style="list-style-type: none"> ■ Principal Secretary, General Administration Department - Member ■ Commissioner & Secretary, Elementary Education Department - Member ■ Secretary, Secondary Education Department - Member ■ Mission Director, SSA, Assam – Member Secretary ■ Director, SCERT, Assam – Member. 	<ul style="list-style-type: none"> ■ Will approve technical agency for technical works. ■ Will provide regular support for successful execution of the programme.
<p>Working Committee</p>	<ul style="list-style-type: none"> ■ Commissioner & Secretary, Elementary Education Department - Chairman ■ Mission Director, SSA, Assam – Member. ■ Executive Director, SSA, Assam – Member Secretary. ■ Director, Elementary Education – Member. ■ 2 (two) DEEOs to be nominated by Govt. - Members. ■ 2 (two) Inspector of Schools to be nominated by Govt. - Members. ■ Director, SCERT, Assam – Member ■ Sr. Financial Advisor, Education Deptt., Govt. of Assam – Member. 	<ul style="list-style-type: none"> ■ Will review the progress of preliminary activities under Gunotsav Programme. ■ Will also review the progress of various activities under Gunotsav Programme.
<p>Technical Committee</p>	<ul style="list-style-type: none"> ▪ Commissioner & Secretary to the Govt. of Assam, Education (Elementary) Deptt. – Chairman ▪ Mission Director, SSA, Assam – Member Secretary ▪ Director, Elementary Education, Assam– Member ▪ Director, Technical Education, Assam - Member. ▪ Sr. Administrative Officer, SSA, Assam – Member ▪ State Informatics Officer, NIC, Assam – Member ▪ Sr. Financial Advisor, Education Deptt., Govt. of Assam – Member ▪ Representative of Finance Department, Govt. of Assam - Member ▪ Other members may be opted / co-opted with approval of chairman. 	<ul style="list-style-type: none"> • Will monitor entire procurement process related to Gunotsav. • Will select agency for development and hosting of Assam Gunotsav portal. • Will decide the design of the portal and arrange facility at different levels. • Will select agency for printing and supply of OMR and database conversion as well as printing and packaging of question papers. • Will approve the tender documents etc. • Will review all technical works. <p>In addition to the above, the Committee will provide necessary support for the following :</p>

Committee/Cell	Composition	Role and Responsibilities
		<ul style="list-style-type: none"> • Monitoring the development of Gunotsav portal with required technical inputs. • Printing and scanning of OMR. • Analysis and generation of reports of Gunotsav findings. • Any other task assigned by authority.
Administrative Cell	<ul style="list-style-type: none"> • Executive Director, SSA, Assam • Sr. Administrative Officer, SSA, Assam • Director, Elementary Education, Assam • SPO (P&M), SSA, Assam • SPO (ST), SSA, Assam • System Analyst, SSA, Assam • SPO(R&E), SSA, Assam • SPO(CP&SFG), SSA, Assam • Asstt. Administrative Officer, SSA, Assam • Cell may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will be responsible for operational works like human resource/ personnel management, logistic support, technical works, arrangement of training (training material and training schedule, venues etc.) and media management. ▪ Will comply with all the administrative and financial rules and regulations while executing the programme. ▪ Will ensure appropriate access to and use of information and transmit the same to the appropriate level. ▪ Will communicate and converge with other departments for necessary support to the programme. ▪ Will monitor the activities in all phases and all levels. ▪ Will inform all concerned about new issues, notifications that emerge during the execution of the programme. ▪ Any other task assigned by authority.
Human Resource Cell	<ul style="list-style-type: none"> • Executive Director, SSA, Assam ▪ Sr. Administrative Officer, SSA, Assam ▪ Director, SCERT, Assam ▪ Director, Elementary Education, Assam ▪ SPO (P&M), SSA, Assam ▪ SPO (ST), SSA, Assam ▪ System Analyst, SSA, Assam ▪ SPO-Media, SSA, Assam ▪ SPO (TT), SSA, Assam ▪ SPO (CP&SFG), SSA, Assam ▪ SPO (R&E), SSA, Assam ▪ SPO (Doc), SSA, Assam ▪ Asstt. Administrative Officer, SSA, Assam ▪ Cell may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will be mainly responsible for deployment of human resource for proper and smooth conduct of Gunotsav including deployment of External Evaluators for the programme. ▪ Will be assigned with management of resources of officials as per their expertise for the programme. ▪ Will remain connected with all other Cells via electronic gadgets like E-mail, SMS, Whatsapp, etc. to update information. ▪ Will look after the matters related to allowances prescribed as per the norms of the programme of the officials.

Committee/Cell	Composition	Role and Responsibilities
		<ul style="list-style-type: none"> ▪ Will coordinate matters related to deputation of personnel for training programme. ▪ Will be responsible for designing, preparation and execution of Media Plan for the entire programme. ▪ Will ensure documentation of the entire programme and the good practices. ▪ Will receive all grievances and arrange for immediate disposal of genuine grievances and provide all information/ assistance sought by any official. ▪ Any other task assigned by the authority.
Material Cell	<ul style="list-style-type: none"> • Executive Director, SSA, Assam • Sr. Administrative Officer, SSA, Assam • Director, Elementary Education, Assam • System Analyst, SSA, Assam • Asstt. Administrative Officer, SSA, Assam • Nazir, SSA, Assam • Cell may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will prepare list of materials required. ▪ Will maintain stock record of materials received and dispatched to district/block. ▪ Will monitor excess and shortage of materials. ▪ Will look after packing and labeling of OMR sheets and other materials school-wise, packing in Cluster and Block-wise and support to Transportation Cell for timely distribution. ▪ Will monitor the materials dispatched school-wise at district and block level. ▪ Will ensure packing of OMR and other materials school-wise and collection of packaged materials at cluster and block and arranging the return of packets back to State Mission office in proper way. ▪ Will provide support in un-packing of OMR sheets from district (school-wise) for subsequent course of action. ▪ Any other task assigned by the authority.
Transportation Cell	<ul style="list-style-type: none"> • Executive Director, SSA, Assam • Sr. Administrative Officer, SSA, Assam • Dy. Director, Elementary Education, Assam 	<ul style="list-style-type: none"> • Will prepare estimate for vehicle requirement and requirement of fund. • Will finalize movement plan from State to School level.

Committee/Cell	Composition	Role and Responsibilities
	<ul style="list-style-type: none"> • Accounts Personnel, SSA, Assam • Asstt. Administrative Officer, SSA, Assam • Cell may opt / co-opt. 	<ul style="list-style-type: none"> • Will liaison with Transport Department and transport agencies well in advance as per requirement. • Will arrange vehicles in cost and time effective manner. • Will monitor vehicle movement at all levels, maintain record of vehicle movement and provide support need for transit if any. • Will verify authenticity of vehicle bills etc. • Will maintain register for dispatch and receipt of materials and ensure timely dispatch and receipt of material . • Any other task assigned by the authority.
Academic Cell	<ul style="list-style-type: none"> • Executive Director, SSA, Assam • Director, SCERT, Assam • Representative of Government • SPO (CP & SFG), SSA, Assam • SPO (R&E), SSA, Assam • SPO (TT), SSA, Assam • SPO(P&M),SSA, Assam • MIS personnel • Cell may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will be responsible for all academic activities related to the programme. ▪ Will be involved in preparation of guidelines, tools, modules, schedule of the programme etc. ▪ Will coordinate in identification of Master Trainers, Resource Persons etc. ▪ Will maintain all relevant records, documents etc. ▪ Any other task assigned by the authority.
State Control Room	<ul style="list-style-type: none"> • Commissioner & Secretary to the Govt. of Assam, Elementary Education Department. • Mission Director, SSA, Assam – Nodal Officer • Executive Director, SSA, Assam • Jt. Secretary to the Govt. of Assam, Elementary Education Department • Director, Elementary Education, Assam • Director, SCERT, Assam • Sr. Administrative Officer, SSA, Assam • Chief Accounts Officer, SSA, Assam • Chief Auditor, SSA, Assam • Dy. Director, Elementary Education, Assam • They may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will liaison with all bodies from state to district levels. ▪ Will make necessary arrangement for addressing emergencies, if any. ▪ Will provide all support to the Cells for smooth execution of the programme . ▪ Any other task assigned by the authority.

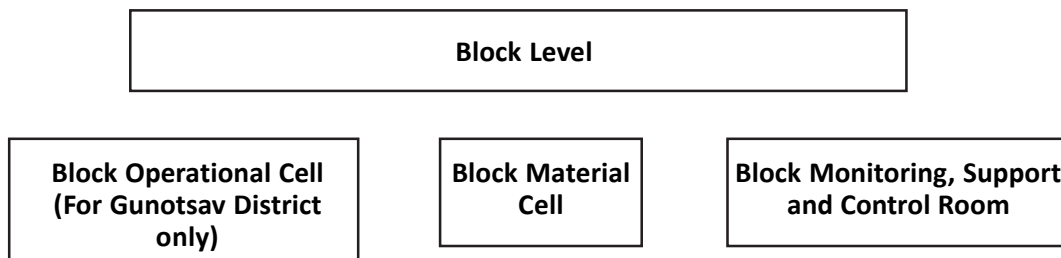
B. District Level :



Detailed composition, role and responsibilities of different Committees and Cells:

Committee/Cell	Composition	Role and Responsibilities
District Level Committee	<ul style="list-style-type: none"> ▪ Principal Secretary (KAAC/BTC)/ Deputy Commissioner - Chairman ▪ Superintendent of Police - Member ▪ Addl. Deputy Commissioner, Education - Member ▪ District Elementary Education Officer - Member ▪ District Mission Co-ordinator, SSA - Member Secretary ▪ Inspector of Schools - Member ▪ District Transport Officer - Member ▪ Principal, DIET - Member ▪ Finance & Accounts Officer (DC Office/KAAC/BTC) - Member ▪ Deputy Inspector of Schools - Member ▪ They may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will ensure co-ordination between State, District and Block level bodies and will be responsible for prompt action, when required from any concerned part/level (from school, teachers, External Evaluators, community members, media persons etc.) ▪ Will set up Control Room at Block level ▪ Will sit as and when required for monitoring and reviewing progress of activities in the district. ▪ Will coordinate and arrange for training programme etc.
District Operational Cell	<ul style="list-style-type: none"> • Secretary, Education (KAAC/ BTC)/ Addl. Deputy Commissioner, Education - Nodal Officer • Addl. Superintendent of Police (Head Quarter) • District Transport Officer • District Elementary Education Officer • Inspector of Schools • Deputy Inspector of Schools • Cell may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will provide support for smooth implementation of the programme. ▪ Will co-ordinate with the State Administrative Cell and its allied Cells for smooth functioning of the programme. ▪ Will mentor, monitor and maintain co-ordination with Block level bodies. ▪ Will ensure deployment of appropriate manpower with specific assignment well in advance. ▪ Will assess transportation requirement for mobilization of the Master Trainers, Resource Persons, External Evaluators etc. well in advance and ensure smooth deployment in appropriate time. ▪ Will arrange for addressing emergency situation like emergency replacement of HR, transport, medical support, security support etc.

C. Block Level :



Detailed composition, role and responsibilities of different Committees and Cells:

Committee/Cell	Composition	Role and Responsibilities
<p>Block Operational Cell (For Gunotsav District only)</p>	<ul style="list-style-type: none"> • Sr. Block Development Officer/ Circle Officer • Block Elementary Education Officer • Block Mission Co-ordinator, SSA • Block (i/c) of DIET faculty • SIs of Schools • Cell may opt / co-opt. 	<ul style="list-style-type: none"> ▪ Will provide support for smooth implementation of the programme in every school of the Block. ▪ Will Co-ordinate with the District Operational Cell for smooth functioning of the programme. ▪ Will mentor, monitor and maintain co-ordination with the Resource Persons, CRCCs and even the Head Teachers of the schools as and when required. ▪ Will ensure deployment of appropriate manpower with specific assignment well in advance. ▪ Will assess requirement and strategy for appropriate transportation of the materials received from the State level to every school well in advance. ▪ Will responsible for collection and receipt of the materials, specially the filled up OMR sheets from the schools, packaging of the same in safe mode and dispatch the same to the State level with special messenger and security. ▪ Will arrange for handling any emergency situation during the “Gunotsav Programme”, including emergency replacement of HR, transport medium, medical support, security support etc.

Committee/Cell	Composition	Role and Responsibilities
Block Material Cell	This Cell is a part of the Block Operational Cell.	<ul style="list-style-type: none"> • Will be exclusively responsible for providing materials to the schools and External Evaluator. • Will be responsible for receipt of all materials from State level. • Will be responsible for receipt of the filled up OMR from the schools and External Evaluators, packing of the OMR in proper way and submission of the same to the District Operation Cell.
Block Monitoring, Support and Control Room	This Cell is a part of the Block Operational Cell.	<ul style="list-style-type: none"> • This will be set up at Block level three days ahead of the actual Gunotsav programme and the Cell will be in operation till the filled up OMRs are submitted to the State Receipt & Dispatch Cell. • Will be the centre of support and co-ordination among all the Cells operating in the State, District and Block and also will be responsible for prompt action, when required from any part of the Block

Liaison Officer:

District will identify one Liaison Officer against each group consisting of 5 External Evaluators. The Liaison Officer will provide guidance and support to the External Evaluators for locating the concerned school. The Liaison Officer will also prepare the route map of the school for visit by External Evaluators on the day of evaluation beforehand and provide to External Evaluators. They will keep in constant touch with External Evaluators before and after conduct of the programme. Moreover, they will provide packets of the materials to their respective External Evaluators.

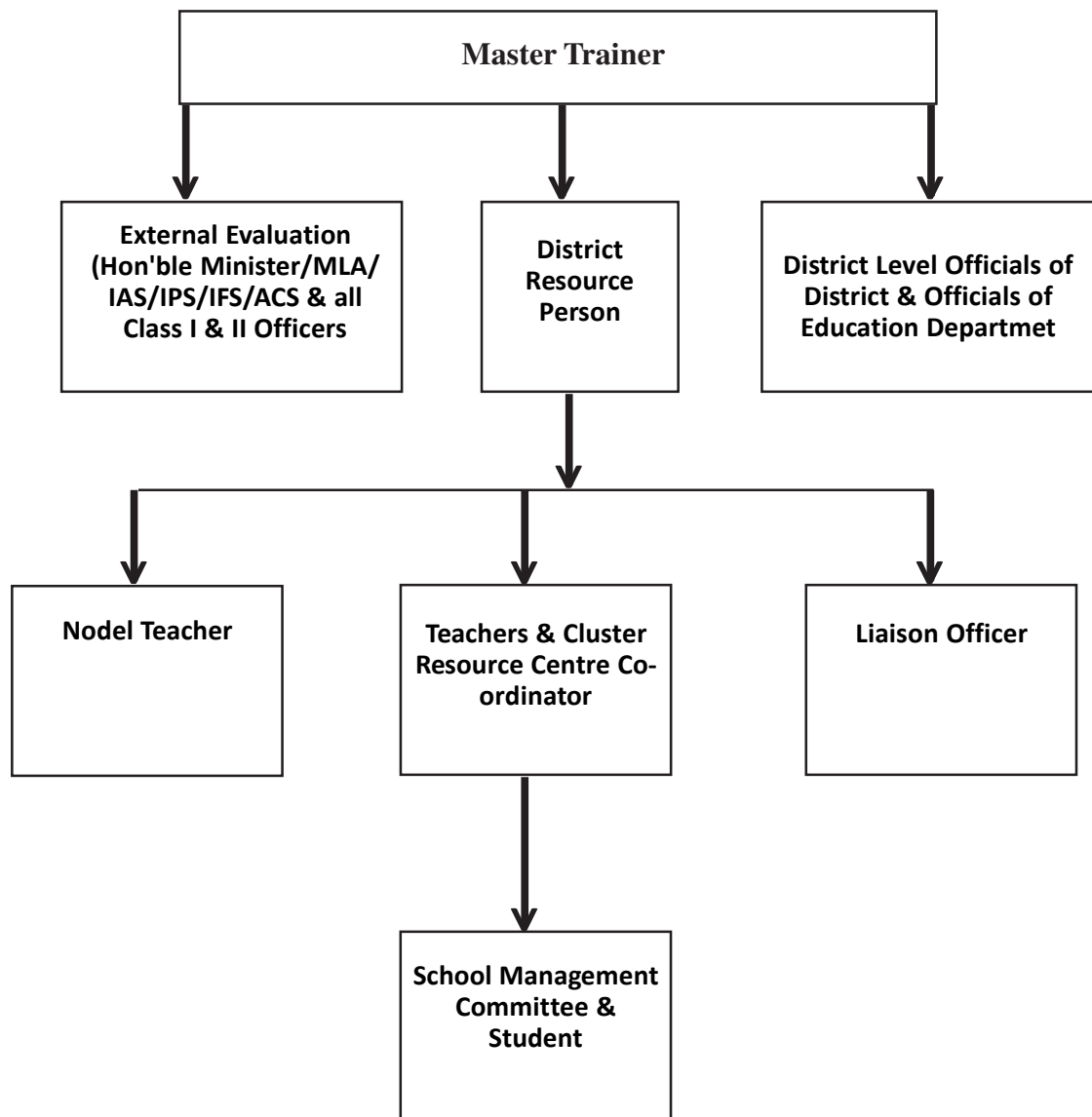
Role of Liaison Officer:

1. Will provide guidance and support to the External Evaluators for locating the concerned school to be visited by External Evaluators.
2. Will prepare the route map of the school for visit by External Evaluators on the day of evaluation beforehand and provide to External Evaluators.
3. Will keep in constant touch with External Evaluators before and after conduct of the programme.
4. Will provide packets of the materials to their respective external evaluators.
5. Will keep in constant touch with Nodal Teacher of the school and provide support for smooth implementation of the programme.
6. Will help in identification of Nodal Teacher of the school.
7. Will have to be through about the role of External Evaluators and Nodal Teachers as he/she will be a part of Task Force for smooth implementation of the programme.

NOTE: All Committees/ Cells will go through the General & Administrative Guidelines thoroughly.

Orientation programmes for various stakeholders:

For smooth implementation of the GUNOTSAV programme, orientation/training programme will be organized for various stakeholders in phased manner. The training would be in cascade mode as shown below:



Tentative Schedule for Orientation of different Stake holders (GUNOTSAV-2017) Phase-II (September) & Phase III- (November)

	Master Trainer Training (selected from College Teacher & DIET, SCERT)	MP/MLA & Senior Officials	External Evaluators 13768	Nodal Officer's Gunotsav districts (50 nos)	Dist. R.P.S. (ADC. Edu/ DEEO/IS/ DI/DPO/ FAO, ProgMIS/ BMC/SI etc	Liaison Officer	CRCC/HT (2609)	Nodal Teachers 37496	Teachers & SMCS 127761
1st Phase	1 day 3rd week of July,2017 Venue: Guwahati KRP- state level team	1 day Last part of July,2017 Venue: Conference Hall, Janata Bhawan, Education Deptt. C&S	1 day 3rd/4th week of July,2017 Venue: Respective District HQ	1 day 13th June,17 Venue: SMO, SSA KRP : MD, SSA & SMO team	1 day 6th & 7th July,2017 for phase-III, Venue: SMO, SSA	1 day 2nd week of (17th / 18th) July,2017 Venue: District HQ	1 day June/2017 (within 24th June/ 17) followed by cluster training Venue: DMO	1 day 1st week of Aug,17 after CRCC training	1 day Last week of June/17 Venue: CRC level KRP : As per venue minimum 2 RP +
=	2 times	2 times	3 times	2 times	3 times	2 times	2 times	3 times	3 times

Tentative Schedule for Orientation of different Stake holders (GUNOTSAV-2017) Phase-II (September) & Phase III- (November)

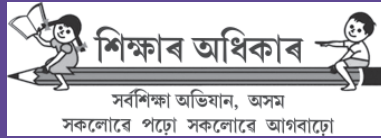
	Master Trainer Training (selected from College Teacher & DIET, SCERT)	MP/MLA & Senior Officials	External Evaluators 13768	Nodal Officer's Gunotsav districts (50 nos)	Dist. R.P.S. (ADC. Edu/ DEEO/IS/ DI/DPO/ FAO, ProgMIS/ BMC/SI etc	Liaison Officer	CRCC/HT (2609)	Nodal Teachers 37496	Teachers & SMCs 127761
1st Round	1 day 3rd week of July/17. Venue : Guwahati	X	1 day Within 15 August/17 Venue : District H.Q.	1 day July,17 Venue : District H.Q. Through VC	1 day August/17 Venue : District Through VC	1 day Sept,17	1 day 1st week of Sept/17 DRP : Venue : District level	1 day Last week of Aug.,17 Venue : Block	1 day August,17 Teacher meet Venue : Cluster
=	2 times	2 times	3 times	2 times	3 times	2 times	2 times	3 times	3 times

Tentative Schedule for Orientation of different Stake holders (GUNOTSAV-2017) Phase-II (September) & Phase III- (November)

	Master Trainer Training (selected from College Teacher & DIET, SCERT)	MP/MLA & Senior Officials	External Evaluators 13768	Nodal Officer's Gunotsav districts (50 nos)	Dist. R.P.S. (ADC. Edu/ DEEO/IS/ DI/DPO/ FAO, ProgMIS/ BMC/SI etc	Liaison Officer	CRCC/HT (2609)	Nodal Teachers 37496	Teachers & SMCs 127761
3rd Round	X	1 day Last part of Aug or first part of Sept/17 Conference Hall, Janata Bhawan	1 day Within August/17 or 1st week of September Venue : District H.Q.	X	1 day , Sept.,17 Video Conference	X	X	1 day 1st week of Sept.,17 Venue : Block	1 day August,17 Teacher meet Venue : Cluster
=	2 times	2 times	3 times	2 times	3 times	2 times	2 times	3 times	3 times

DISTRICT - WISE GRADING OF SCHOOLS: GUNOTSAV (PHASE-I, APRIL, 2017)

#	NAME OF DISTRICT	NUMBER OF SCHOOL	GRADE-WISE NUMBER OF SCHOOLS				
			A+ (87% and above)	A (74% - 86%)	B (61% - 73%)	C (48% - 60%)	D (Below 48%)
1	KAMRUP METRO	708	68	197	210	175	58
2	DIBRUGARH	1891	173	410	493	501	314
3	MORIGAOIN	1509	110	328	431	406	234
4	LAKHIMPUR	2449	164	526	625	632	502
5	BARPETA	2498	165	526	669	641	497
6	CHIRANG	972	41	110	234	327	260
7	HAILAKNDI	1518	51	185	339	450	493
8	WEST KARBI ANGLONG	741	5	41	105	170	420
TOTAL		12286	777	2323	3106	3302	2778



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